

GISSING PARISH COUNCIL

Minutes of the Parish Council Meeting

On Tuesday 4th June 2024, 7.30pm

At Gissing Community Building

Councillors Present	Cllr Eddington (Chair), Cllr Calton (acting RFO), Cllr Bradley	
In Attendance	1 parishioner, Parish clerk L Fountain	
72	To Welcome the Public	
73	Public participation (on financial matters) None	
74	To receive Apologies for absence Cllr Leeder, Cllr Jordan	
75	To record declarations of Interest on any items on this agenda None	
76	To approve minutes of the meeting 7th May 2024 & note any matters arising Minutes approved.	
77	To review and agree 2023-24 Bank Reconciliation and receipts and payments records Reviewed and agreed	
78	To review and agree Exemption certificate for annual return Agreed, signed and prepared for External Auditor	
79	To approve the 2023-24 Annual Governance Statement Approved & Signed	
80	To approve the 2023-24 Statement of Accounts Approved & Signed	
81	To approve internal audit arrangements Approved in January minutes -Leah Smith. RFO to contact to arrange delivery of paperwork	BC
82	Review of Finance policy Amendment to section 3 – change budget to 1 year not 2 years, but to take into account long term projects/costs/income Signed and given to Clerk for amendments	Clerk
83	Update Asset register 3 grit bins instead of 1. Need to inform NCC	Clerk
84	To note payments made since the last meeting GCC car park refund £30 Lisa Fountain salary £332.80 GCC Defib electric £18 David Cobb Maintenance £60 Norfolk ALC membership £86.97 Newman & Co Payroll £96 Newman & Co End of year £194.40	

	Gissing Support Group Donation for D-Day £100	
85	To note payments received since last meeting SNDC Precept £3148.70	
86	To note current financial status Balance at 4.6.2024 - £13,121.83 Allocated funds £1,610 (JBPhilip) £2,239.48 (CIL) Unallocated funds £9,272.35 Parish Land (Charity) Account £2,666.95	
87	To confirm the date of the next meeting: 2nd July 2024, 7.30pm	