

GISSING PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

On Tuesday, 9th November 2021 7:30pm at Gissing Community Building

Present: Cllr M Harrowven (Chairman) Cllr D Eddington (Vice Chairman), Cllr J Cromley, Cllr C Leeder, Cllr S Sell (via Zoom)

In attendance: County Councillor Barry Duffin, District Councillor James Easter, Marianne Purdy (Clerk), Howard Dyke (Tree Warden), three members of the public.

1. Welcome

The Chairman welcomed all to the meeting.

2. County Councillor, District Councillor and Tree Warden reports:

County Councillor Barry Duffin reported that Norfolk County Council is now looking at budgets for the coming year and he warned that the likelihood is that Council Tax will go up around 3% - he will confirm this at the next meeting. NCC are working with Waterstones Bookshop this Christmas to give books to all children who are in NCC care – Cllr Duffin will forward details to clerk. First round of free trees has finished – a second round will be starting soon.

District Councillor James Easter discussed independent living – those who may need assistance or help, living alone, disabled, suffering from mental health etc – those who would not normally ask, but a little help would enable independent living to continue. Social Housing tenants are looked after by their provider – those with private landlords may be eligible – there are numerous grants available. The individual needs to state they need help – they would then be assessed via the Help Hub. Cllr Easter asked if Gissing was affected by the car racing which is taking place at Tibenham Gliding Club. It was stated that it could be heard in the distance but that no residents had complained. Cllr Easter stated that there was a possibility of SNC moving over to Broadland Business Park at Postwick.

Howard Dyke, Tree Warden – A report from Mr Dyke had been circulated to all Councillors prior to the meeting. The report can be found on the Gissing Parish Council website. The report was fully discussed and the Parish Council will hold further discussions regarding action to be taken.

3. Public participation

None.

4. Apologies

None.

5. Declarations of interest

None.

6. Approval of Minutes

The minutes of the meeting held on 14th September 2021, previously circulated to all Members of the Council, were unanimously agreed and signed. No matters arising.

7. Planning

2021/2013 - Long Acre, Long Row – detached Granny Annexe. No objections.

2021/2388 - Gissing Hall – conversion to 4 apartments. Concerns raised over the entrance which states Upper Street (entrance is currently New Road). Garages look out of keeping with the property. Clerk to raise concerns with Planning.

Update on Malthouse Farm – a landowner had expressed concerns over the ‘green lane’ as hardcore had been placed on it – Gissing Parish Council will continue to monitor this.

8. Litter Pick

Cllr Harrowven will follow-up a possible litter pick to be organised through McDonalds.

9. Clerk/RFO

The current clerk/RFO will remain in the position.

10. Village Plan

Trees in the parish to be looked at in more detail following report from Mr Dyke.

11. SAM2 data

Norfolk Constabulary has requested that Gissing Parish Council share the data from the SAM2. It was agreed that the data could be shared. Proposed: Cllr Harrowven Seconded: Cllr Cromley.

12. Parish Partnership Scheme

It was decided not to apply for the scheme this year.

13. Queen’s Platinum Jubilee

Discussions held regarding the purchasing of a beacon which would have a shield on it which would also be a village sign – cost around £2000. Working party to be set up to invite all groups/organisations in the Parish to work together on this.

14. Upkeep of Parish

It was agreed that an advert be placed in the next newsletter for a part-time maintenance person.

15. Highways

Clerk to contact Mr Mayo regarding contact details for a flooding department he had mentioned at a recent meeting with the Parish Council.

16. Updates:

- **Village Hall** – Insurance – agreed to pay. Proposed: Cllr Eddington Seconded: Cllr Harrowven. This will be paid from Parish Council monies and be refunded once clerk has access to the Village Hall Trustee bank account. Cllr Cromley had received a call from the Council asking if the Hall had been sold yet – due to business rates – reported not sold – they will contact us again in 6 months’ time.

- **Millennium Wood** – Children’s Centre had tidied the area around the trees.
- **Trees** – as above.
- **Parish Orchard** – new sign required for orchard with list of tree names.
- **Pinnocks Charity** – Cllr Eddington had not received any communication from them.
- **Footpaths** – List of missing signs to be created.
- **Flooding** – as above
- **Gissing Support Group** – All going well.
- **B4RN** – Contractor should finish the project by the end of the year.
- **Community Building** – Many of the groups have now returned. Events are booked for the Christmas period.
- **Car Park** – Cllr Cromley will contact the PCC regarding approval of the monthly payment from the church towards the car park maintenance. Several potholes in the car park; Cllr Cromley proposed purchase of 10 tonne of road planings, Cllr Harrowven seconded.

17. Clerk and RFO’s report

Approved payments:

Miss M Purdy	Clerk’s Wages x 2 months	£361.79
HMRC	PAYE	£4.00 (paid)
Unity Bank	3 months service charge	£18.00
Mr C Tyler	Packs of screws for fencing	£10.07
Miss M Purdy	Poppy wreath and donation	£28.50
Heart of Gissing	Room hire	£14.00

Proposed Cllr Cromley, seconded Cllr Eddington and unanimously agreed.

Allocated Funds

Details	Total
Dr J B Philip Memorial Fund	£1610.00
CIL	£3369.69
TOTAL £	£4979.69

Parish Land Account

PARISH LAND ACCOUNT	Balance	CR/DR	Balance
COIF Account 45216001T (460 units held)	7,165.24		7,165.24

Monies received:

South Norfolk Council	Precept part 2	£3056.50
HMRC	VAT refund	£1003.30
South Norfolk Council	CIL monies	£1644.24
South Norfolk Council	Adoption fee recycling centre	£125.00

18. Items for next Agenda

None.

19. Meeting dates 2022

11th Jan, 8th March, 10th May, 14th June (finance), 19th July (3rd Tuesday), 13th Sept, 8th Nov.

20. Time and date of next Parish Council meeting

Tuesday, 11th January 2022 7:30pm venue to be confirmed.

21. Pass a resolution

A resolution was passed (under the Public Admission to Meetings Act 1960) to exclude members of the public and press for the following confidential staffing items:

22. Clerk/RFO pay and hours

The Parish Council agreed the new hours and pay rate for the Clerk/RFO. Proposed Cllr Eddington, Seconded Cllr Cromley

Meeting closed at: 9.15pm

DRAFT